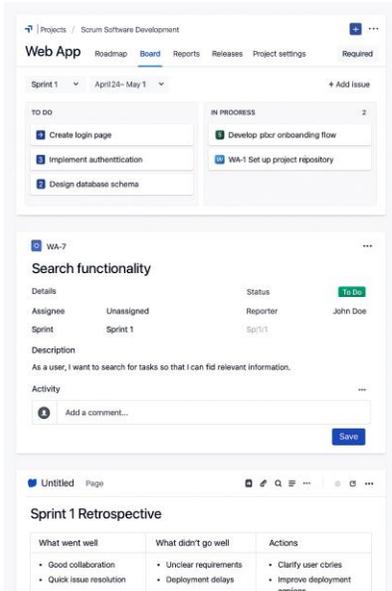
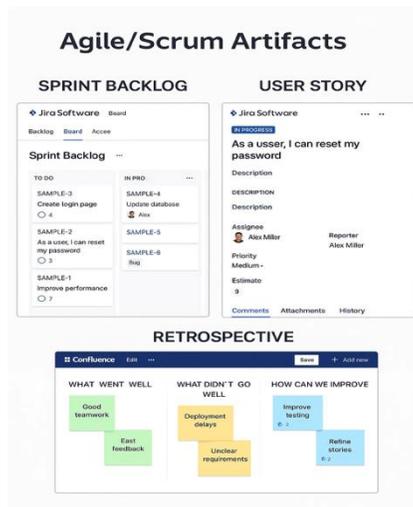


# Led Automated Data Reporting Project



PROJECT TIMELINE	PLANNED		ACTUAL	
	January	February	March	April
Milestone 1	[Progress bar]		[Checkmark]	
Milestone 2		[Progress bar]		[Checkmark]
Milestone 3	[Progress bar]		[Checkmark]	
Milestone 4		[Progress bar]		[Checkmark]



## Objective:

Reduce manual data entry processes through the implementation of an automated reporting system, improving efficiency and accuracy of internal reporting.

## Project Details:

**Team Size:** 8 team members, cross-functional (IT, Operations, QA)

**Budget:** \$120,000

**Timeline:** 3-month implementation

**Methodology:** Agile, Scrum

## Key Challenges:

Identifying precise business requirements across multiple departments.

Integrating new system smoothly without disrupting ongoing operations.

Ensuring cross-departmental collaboration and buy-in.

## Actions & Contributions:

Led full-cycle project management from requirement gathering, system testing to deployment.

Conducted stakeholder workshops to precisely identify requirements, ensuring alignment and minimizing risks early.

Facilitated weekly Agile retrospectives and daily stand-ups to keep the project aligned with strategic goals and timelines.

## Outcomes:

Achieved a 65% reduction in manual data entry tasks.

Saved over 500 working hours annually, significantly boosting productivity.

Decreased project delays by 25%, and lowered budget overruns by approximately 19% within two months post-deployment.